

In accordance with the Article 3 Law on pharmacy («Official Gazette» 121/03) the General Assembly of Croatian chamber of pharmacists has, on its 2. Session on May 27, 2004, passed:

STATUTE OF CROATIAN CHAMBER OF PHARMACISTS

I GENERAL PROVISIONS

Article 1.

The statute sets out the organisation and scope of work of Croatian chamber of pharmacists (further in the text: Chamber), the rights and obligations of the members of Chamber, source of financing, general rules, specialised sectors, procedures for issue, renewal and revocation of licences for independent work, protection of the members' rights and other issues relevant to the pharmacy and the Chamber.

Article 2.

Chamber is an independent professional organisation with the legal characteristics of a corporation and public authority.

Chamber within its activities represents the pharmacists in Republic Croatia and abroad.

The basic duty of the Chamber within the scope of positive regulations, through its departments, is to represent and protect the interests of the pharmacists, to protect the honour, reputation and rights of the pharmaceutical profession and maintains the discipline within the profession and professional activities.

Chamber will constantly and on time inform all its members about positive regulations, new acts and orders and give them instructions and explanations so that the activities of the pharmacists could be carried out correctly and without hindrance.

Chamber gives each its member on his/her request the recommendations regarding the "what and how " should be acted in specific cases.

Article 3.

Chamber was founded by the Pharmaceutical-biochemical Faculty at Zagreb University and Croatian Association of Pharmacists by Decision concerning the founding of Croatian chamber of pharmacists made on May 17 and 25, 1994.

Health Minister of Republic Croatia has on the basis of item 4. article 165. Law on health protection (OG 75/93. i 11/94.) by act class: 510-05/94-10/03, no: 534-02 -10-94-0002 dated April 18 1994. given the preliminary approval for the founding of the Croatian chamber of pharmacists

Article 4.

The title of the Chamber is:

HRVATSKA LJEKARNIČKA KOMORA

Chamber headquarters are in Zagreb, Martićeva street 27/III.

The title of the chamber in English is:

CROATIAN CHAMBER OF PHARMACISTS

Article 5.

In the legal transactions with the third persons Chamber acts independently and without restrictions on its behalf and for its account.

In the legal transactions with the third persons Chamber is responsible for its obligations with all its assets.

Article 6.

Chamber has a seal of round shape with the following text:

CROATIAN CHAMBER OF PHARMACISTS, Zagreb, Martićeva, 27/III on the edge and the Chamber insignia in the middle.

Chamber insignia are: weighing scales, a book and a pestle, all green colour.

II MEMBERSHIP

Article 7.

Members of the Chamber are pharmacists that work in the area of Republic Croatia in the field of health services by performing pharmaceutical activities.

Other pharmacists with a passed state professional exam can also enrol into the Chamber.

Under the title of a pharmacist, in the context of this Statute, is deemed every person that has a degree on completed undergraduate study in the field of pharmacy at the university valid in Republic Croatia.

Article 8.

The rights of Chamber members in accordance with article 7 of this Statute are:

- the right to elect the members of Chamber into the Chamber bodies and the right to be elected into these bodies,
- the right to the Chamber services in accordance with this Statute and other general acts of Chamber,

The obligations of Chamber members in accordance with article 7 of this Statute are:

- honouring the Statute and all Chamber bodies
- honouring all other regulations and decisions that are passed by Chamber bodies
- regular payment of membership dues and other fees prescribed by Chamber
- regular sending of data which Chamber, according to its rules, requests
- professional improvements
- work in Chamber bodies, professional that is expert committees and Chamber workshops
- cooperation in carrying out procedures in professional supervision in accordance with the separate Chamber act

Article 9.

Membership status in the Chamber will lose a pharmacist whose professional capability was taken away by a court or whose Licence for independent work has been permanently taken away by the Chamber.

III CHAMBER'S SCOPE OF WORK

Article 10.

Chamber carries out the following public authorised activities:

1. keeps the Register of pharmacists who perform pharmaceutical activities in Republic Croatia
2. issues, renews and revokes Licences for independent work
3. keeps the Register of pharmacies, pharmaceutical outlets, galenic laboratories and laboratories for quality control of galenic preparations and identification of medicinal matter
4. makes the List of cosmetic and other items for health protection that can be issued in the pharmacies
5. carries out expert supervision over the work of pharmaceutical workers

Article 11.

Chamber carries out the following activities:

1. enacts Codex for pharmaceutical ethics and deontology
2. makes the Rules for acting in good faith
3. monitors and supervises the execution of Rules for pharmaceutical ethics and deontology and acting in good faith in pharmaceutical profession and takes appropriate measures in case of their violation
4. gives expert opinions and participates in preparation of regulations in the field of pharmacy and other regulations that have an impact on pharmaceutical activities
5. gives the proposal for plans required by pharmacists to the minister responsible for health
6. participates in setting the standards and norms for pharmaceutical services
7. provides the protection for citizens in realisation of their rights in regards to quality, content and type of pharmaceutical service that is being provided
8. organises further education for expanding activities within the profession in regards to the new methods in pharmacy
9. organises constant expert updating for pharmacists and carries out testing their expertise
10. represents the interests of its members in signing contracts with Croatian department for health insurance and other health insurance companies
11. prescribes the method of advertising and method of promoting the name of private practice
12. determines the method of forming retail prices for medicine and other items that are not the subject of contracts with Croatian institute for health insurance
13. gives approval to formation of prices for medicine and other items from voluntary insurance which is determined through the contract by insurance company

14. gives preliminary opinion on the act by Croatian institute for health insurance which sets out the method of carrying out plans and programs for health protection, forming of prices for health protection and other basis for making the contract with health institutes and private health workers that comprise the network of health activities
15. takes care of the legal aid to its members
16. takes care of material and other interests of its members
17. coordinates relations among members and participates in solving possible disputes
18. in order to protect the reputation of pharmacists and pharmacy it reacts to unjust and unfounded statements in the public media
19. in accordance with the law it gives the preliminary opinions on applicable regulations that are made by the minister responsible for health
20. in accordance with the law it gives proposals for applicable regulation that are made by the minister responsible for health
21. it informs the members of the Chamber through the Chamber web-side, through its paper and other means in accordance with article 2. item 4. of the Statute
22. it gets involved and cooperates with other professional organisations in the country and abroad
23. it carries out other activities set by the law, Statute and general acts of the Chamber

IV ORGANISATION OF CROATIAN CHAMBER OF PHARMACISTS

Article 12.

Chamber bodies are:

1. General Assembly
2. Chamber council
3. Executive committee of Chamber
4. President of Chamber and Deputy President of Chamber
5. Regional councils
6. Supervisory board
7. Discipline court
8. Complaints committee
9. Commissions

- 9.1 Commission for ethics and deontology
- 9.2 Commission for giving opinions during founding of pharmacy
- 9.3 Commission for further education
- 9.4 Commission for expert and professional questions
- 9.5 Commission for economic questions
- 9.6 Commission for international cooperation
- 9.7 Commission for professional supervision
- 9.8 Commission for hospital pharmacy
- 9.9 Commission for public pharmacy
- 9.10 Commission for private pharmacists
- 9.11 Commission for public relations

Article 13.

Mandate for members of Chamber bodies is four years.

Following mandate expiry the same members can be re-elected, that is, nominated in the Chamber bodies from the preceding article.

In case that there are no elections for new members for Chamber bodies, the present members of Chamber bodies continue to perform their duties until the new members are elected, but for the longest period of one year.

Book of rules concerning election and revocation of Chamber bodies' members sets out in detail the method for electing the members of Chamber bodies.

1.) General Assembly of Chamber

Article 14

General Assembly is the highest body of the Chamber.

Candidate for representative can be every member of Chamber from article 7 whose candidacy is supported by 10 signatures of Chamber members.

Book of rules concerning election and revocation the members of Chamber bodies will set out in detail the method of election and revocation of members for Chamber General Assembly.

Article 15.

General Assembly carries out the following activities:

1. passes the Statute with two-third's majority of the total number of General Assembly members' votes with the approval of the minister responsible for health
2. passes Codex for pharmaceutical ethics and deontology
3. passes Proceedings for the work of General Assembly
4. passes Rules for election and revocation of Chamber bodies members
5. passes the program for the work of Chamber
6. passes financial plan
7. accept the final balance of payments
8. decides on the amount of enrolment dues, membership fee and the amount of payment to the members for their work in the Chamber
9. elects and acquits of duty Chamber President and Deputy President
10. nominates and acquits members of Chamber council after the proposal by Regional council
11. nominates and acquits a president and members of Supervisory board
12. nominates and acquits a member of Executive board
13. nominates and acquits a president and members of Appeal committee
14. discusses and makes conclusions, recommendations and resolutions on all professional and expert questions
15. discusses and makes decisions concerning the reports on work of all Chamber bodies
16. carries out other jobs set out by the law, this Statute and other general acts of Chamber.

Article 16.

General Assembly is meeting when required, but at least once a year.

President of Chamber convenes and chairs the General Assembly.

Time, place and agenda for the General Assembly determines Chamber Council.

The request for convening the General Assembly can be handed to the President of Chamber the Chamber Council, Regional council, or at least 10 members of the General Assembly.

President of Chamber has to convene the General Assembly at the latest in 15 days after receiving the request from the preceding item.

In case of he/she is unable the General Assembly will be convened by a deputy president of Chamber.

If the General Assembly is not convened in this period the proposers can convene the General Assembly themselves.

General Assembly has been validly held when the majority of the total number of representatives of the General Assembly were present, and it can make decision by the majority of the present representatives at the General Assembly, unless some other qualifying majority was prescribed by this Statute or any other general act.

2.) Chamber Council

Article 17.

Book of rules concerning election and revocation of members of Chamber bodies determines in more detail the method of electing and revocation of Chamber Council members.

One member of the Council is nominated as its representative by Pharmaceutical -biochemical Faculty at Zagreb University, and one member is nominated by the Croatian pharmaceutical association as its representative.

The nominated representatives have to be pharmacists.

President of Chamber and the General Secretary of the Chamber participate in the work of Chamber Council without the right to make decisions.

Article 18.

Members of Chamber Council, who are on their first session presided by the oldest member, elect among themselves the president of the Chamber Council and the deputy president of Chamber Council.

President of Chamber Council convenes and chairs the sessions of Chamber Council and in case of his/her absence the deputy president of Chamber Council takes the chair.

Chamber Council makes decisions by the majority of the total number of Chamber Council members.

If the Chamber council has an even number of members, one more member of the Chamber Council is elected from the Regional Council that has the highest number of members.

Proceedings on work of Chamber Council determine in more detail the method of work and making decisions in Chamber Council.

Article 19.

Chamber Council carries out the following activities:

1. passes general acts of the Chamber except Statute and acts stated in the article 15 of this Statute
2. passes Proceedings for the work of Chamber Council
3. passes proposal for the program of work for Chamber
4. supervises execution of the program of work of Chamber
5. supervises execution of conclusions of General Assembly
6. prepares periodical accounting statements
7. nominates and acquits one member of the Executive board
8. nominates and acquits the judges of Discipline court, prosecutor and deputy prosecutors of Chamber
9. nominates and acquits the members and deputy members of Chamber Commissions
10. nominates expert commissions and work groups when required
11. makes decisions concerning renewal of Licence for independent work and decision for taking away Licence for independent work
12. passes the plan and program for further education
13. makes decision concerning the change of Chamber headquarters
14. gives and receives proposals that are of general importance for successful execution of Chamber activities
15. gives the President of the Chamber and Executive board of the Chamber proposals and opinions on separate issues
16. demands from President and Executive board of the Chamber to discuss certain issues
17. reviews the reports of the President of Chamber concerning the work of the Chamber and the work of Executive board of the Chamber
18. orders Executive board of the Chamber to carry out decisions
19. monitors and coordinates the work of Regional councils and reviews remarks and proposals by the Regional councils
20. resolves disputes among Regional councils
21. implements financial policies and manages Chamber resources
22. makes decision concerning the price of Chamber services
23. gives approval for forming the prices of medicine and other items from voluntary insurance which is set by the contract of insurance company
24. makes decision on contracting legal jobs that do not surpass the amount of 37.000 kunas
25. nominates and acquits the General secretary and makes decisions concerning signing work agreements with other workers in the Chamber
26. makes decisions regarding invitations for tenders for the members of General Assembly and other Chamber bodies
27. gives opinion regarding the acts for contracts for carrying out health protection with the Croatian institute for health insurance
28. makes decisions regarding Chamber cooperation with other professional organisations in the country and abroad
29. performs other activities set by the law, this Statute or general acts of the Chamber

3.) Executive board of the Chamber

Article 20.

Executive board of the Chamber consists of President of Chamber, Deputy President of Chamber, General Secretary, 1 member of the Council elected by the Chamber Council and 1 representative of the General Assembly elected by the Chamber General Assembly.

Executive board sessions are convened and chaired by the President of the Chamber.

In the absence or inability of the Chamber President, the session could be convened by the Deputy President of the Chamber.

Executive board proposes to the Chamber Council to nominate work groups or commissions for certain issues

Executive board is accountable for its work to the Chamber Council.

Article 21.

Executive board carries out the following tasks:

1. carries out the conclusions and decisions of the Chamber Council
2. prepares materials, information, analysis and proposals for the General Assembly and Chamber Council
3. makes proposal for Proceedings for the Executive Council work
4. determines proposals for Chamber general acts and regulations implementation
5. prepares and gives opinion to the Chamber Council during the preparation of regulations draft in the field of health
6. reviews the issues on contracting between pharmacies and Croatian institute for health insurance and other insurance organisations
7. performs other activities set by the Statute and other general acts of the Chamber

4.) President of the Chamber

Article 22.

President of Chamber fills the function of Chamber commissioner.

President of the Chamber is elected and nominated by the General Assembly on the basis of the program of work for the Chamber for the mandate period for which the candidate is competing.

The candidate for the President of the Chamber can be proposed by the Chamber Regional Council, or his/her candidacy has to be supported by 50 signatures of the Chamber members.

President represents and presents the Chamber.

Deputy President of the Chamber stands in for the President of the Chamber in case of his/her absence or inability and he/she also performs other work allotted to him by the President.

For the representative work or some other jobs President can authorise also General secretary.

Mandate periods of the President and Deputy President of the Chamber last four years and expire on the day of nomination of the new President and Deputy President at the session of the General Assembly.

If the President cannot perform his/her duty anymore, deputy President continues performing it until the emergency elections for the President of the Chamber but the latest until the regular session of the General Assembly.

Article 23.

General Assembly of the Chamber can acquit Chamber President before the expiry of the mandate to which he/she was elected if:

1. President requests this personally
2. if in his/her work he/she breaches the regulations and general acts of Chamber or unjustifiably fails to carry out decisions made by the General Assembly or Chamber Council, that is, he or she is acting in juxtaposition to them

3. by his/her unconscientious or incorrect work he/she causes greater damage to the Chamber
4. neglects or carelessly carries out his/her duty so that this causes or could cause worse situation in carrying out Chamber activities.

Article 24.

President of the Chamber performs the following work:

1. convenes and chairs the sessions of General Assembly and carries out their conclusions and decisions
2. signs separate acts of the Chamber
3. signs annual balance of payment of the Chamber
4. takes care of cooperation between General Assembly and other bodies
5. independently contracts legal work up to the amount of 37 000 kn
6. proposes to the Chamber Council candidates for Chamber advisers
7. gives statements for the public or authorises another person to do it
8. carries out other work set in this Statute and other general acts of the Chamber

Article 25.

President of the Chamber is accountable for his/her work to the General Assembly.

President of the Chamber informs Chamber Council and General Assembly about his/her work and the work of Executive board.

Article 26.

President of the Chamber is a pharmacist and has to meet the following requirements:

1. he/she has to be a renowned pharmacist with wide knowledge of professional and expert issues
2. 5 years of work in pharmaceutical job
3. must not have been disciplined in the Chamber or punished in any way at all or have any disciplinary or criminal procedure being taken against him/her
4. have knowledge of one foreign language

President of the Chamber fee is to be determined by Book of rules for the work of the Chamber.

5.) Regional Councils

Article 27.

Regional councils consist of branches.

Branches are formed for each county within Regional council.

Branch members are all pharmacists, Chamber members with the residence in the county for which the branch has been formed.

Article 28.

Regional Councils are as follows:

- 1) I Regional Council

covers:

- Zagreb town branch
- Zagreb county branch
- Krapina-Zagorje county branch
- Sisak-Moslavina county branch
- Karlovac county branch

2) II Regional Council

covers:

- Varaždin county branch
- Međimurje county branch

3) III Regional Council

covers:

- Koprivnica-Križevci county branch
- Bjelovar-Bilogora county branch

4) IV Regional Council

covers:

- Virovitica-Podravina county branch
- Požega-Slavonia county branch
- Brod-Posavina county branch
- Osijek-Baranja county branch
- Vukovar-Srijem county branch

5) V Regional Council

covers:

- Primorje-Gorski kotar county branch
- Lika-Senj county branch
- Istria county branch

6) VI Regional Council

covers:

- Split-Dalmatia county branch
- Zadar county branch
- Šibenik-Knin county branch
- Dubrovnik-Neretva county branch

Organisation, method of work and decision making of the branches will be determined by the Book of rules for the work of Regional councils and branches.

Article 29.

Regional Council is comprised of representatives of General Assembly from separate branches and presidents of the branches.

Members of the Regional Council elect president and deputy president of the Regional council at the constituent session.

President of the Regional Council convenes and chairs the sessions of the Regional Council.

Regional Council session is deemed valid if the majority of the total number of Regional Council members are present and decisions are made by the majority of the present members at the meeting unless this Statute or some other general act does not prescribe some other qualifying majority.

Article 30.

Regional Councils have the following tasks:

1. organise gatherings for professional education of the members in their area in coordination with the Chamber Council
2. review the remarks and proposals of their members and pass them over to the Chamber Council
3. following decision of the Chamber Council they review the drafts of general acts prepared by Chamber Council
4. propose members of Chamber Council
5. propose candidates for Chamber President
6. propose members for Chamber Commissions
7. inform regularly their members on the work of Chamber
8. cooperate with other Chamber bodies on all issues of mutual interest
9. incorporate conclusions and decisions of the branches and pass them on to the authorised Chamber bodies
10. carry out other work set out in this Statute and general acts of the Chamber

Article 31.

Branch has a president of the branch and an executive board.

Branch Executive board members are all members of the branch elected as representatives in the General Assembly of the Chamber.

Branch members elect the president and the deputy president of the branch executive board.

Branch carries out its work at the Meeting of branch members and through executive board of the branch.

President of the branch is also the president of executive board of the branch

6.) Supervisory board

Article 32.

Supervisory board is nominated by the General Assembly.

Supervisory board consists of a president, two members, a deputy president and two deputy members.

Article 33.

Supervisory board supervises of its own will and is obligated to do that if requested by:

1. Chamber President
2. Chamber Council
3. Regional Council
4. Chamber General Assembly

Article 34.

Supervisory board supervises over financial, material and accounting business activities of the Chamber, and it supervises the legality of decisions made by Chamber bodies.

Supervisory board is obliged at least once a year to inspect financial activities of the Chamber and the final balance of payment.

Supervisory board makes each year the report to General Assembly about its work and proposes that the final balance of payment should be adopted.

7.) Disciplinary court

Article 35.

Disciplinary court decides on the first and second level of responsibility of the Chamber members regarding breaches of Codex of pharmaceutical ethics and deontology, and the Statute and other general acts of the Chamber.

Disciplinary court of the first level has a president and six members.

Disciplinary court of the second level has a president and ten members.

Article 36.

Disciplinary court of the first and second level works in the council with three members.

Councils of disciplinary courts, at the first and second level, are nominated by the presidents of disciplinary courts.

Disciplinary court of the first and second level work according to Book of rules on work and punitive measures of the disciplinary court.

Article 37.

For making lighter infringements of duty and reputation to the pharmaceutical profession, that is, to the Codex of pharmaceutical ethics and deontology, a reprimand and cash fine are given.

For making severe infringements of duty and reputation of pharmaceutical profession, that is, Codex of pharmaceutical ethics and deontology a warning is issued, which is published on the web side or in the Chamber paper, there is a temporary revocation of Licence for independent work or permanent revocation of the Licence for independent work.

For making infringements of duty and reputation to the pharmaceutical profession, that is, codex of pharmaceutical ethics and deontology can be issued measures of sending for an additional professional education.

8.) Appeal committee

Article 38.

Appeal committee is a body that decides, at the second level of appeal, about decisions of the first level Chamber body except on decisions of Disciplinary courts.

Appeal committee has a president and four members and they are nominated from the members of Chamber.

In the appeal committee cannot be nominated any members of any bodies that make decisions.

Appeal committee makes decisions by majority of the total number of Committee members.

Article 39.

Appeal committee will, following the appeal, act in the following way:

1.) If on the basis of information in the appeal it cannot be determined which decision is being refuted or if the appeal has not been signed, Committee will invite appellant to supplement or correct the appeal.

If appellant in certain period does not act as required by the Committee, Committee will reject the appeal as insufficient.

2.) If appeal is made after the period set by this Statute for the making appeals, Committee will reject the complaint as untimely.

3.) Timely and complete appeal Committee will discuss and make one of the following decisions:

- a) reject the appeal as unfounded and confirm the decision of the first level,
- b) annul the decision of the first level and return the subject to the renewed decision making at the Chamber body of first level,
- c) accept the appeal and annul the decision of the first level,
- d) alter the decision of the first level.

Appeal committee has to substantiate its decision.

9.) Chamber Commissions

Article 40.

Permanent Commissions of the Chamber have at least five members nominated by the Chamber Council.

Members of permanent Commissions and their deputies have to be proposed by Regional council.

Commission meeting are convened by the president of Commissions.

If the president of commissions does not convene the meeting, it can be in exceptional circumstances convened by President of the Chamber.

Article 41.

Commission for ethics and deontology carries out the following activities:

1. Makes the proposal for draft of Codex of pharmaceutical ethics and deontology
2. monitors and supervises execution of Codex of pharmaceutical ethics and deontology and undertakes appropriate measures in case of breach of the same
3. offers protection to the citizens in realisation of their rights in regards to the quality and contents of the pharmaceutical service
4. coordinates the relationship between the members of the Chamber and actively participates in resolving possible disputes

5. discusses and gives opinion that is explanation of certain issues in the field of pharmaceutical ethics and deontology
6. reviews certain cases of violation of Codex of pharmaceutical ethics and deontology and warns members of these infringements
7. passes over certain cases to Disciplinary court of the Chamber
8. other activities in accordance with the Statute and other general acts of the Chamber

Article 42.

Commission for giving opinions during founding of pharmacy carries out the following activities:

1. gives opinions on the justifiability of founding the private practice pharmacy, pharmaceutical depot and pharmaceutical institutions
2. other activities in accordance with Statute and other general acts of the Chamber.

Article 43.

Commission for further professional education of pharmacists carries out the following activities:

1. makes decision regarding verification of the courses and other forms of permanent education of pharmacists
2. evaluates courses and other forms of permanent education of pharmacists
3. makes decision concerning the request by pharmacist for relieving him/her of acquiring required points
4. prepares proposal and program of further professional education
5. sets examination program and nominates examination commission for carrying out examinations in case of failure to fulfil conditions for acquiring and renewing Licence for independent work
6. prepares draft proposal for Book of rules on professional further education
7. other activities in accordance with the Statute and other general acts of the Chamber

Article 44.

Commission for expert and professional questions carries out the following activities:

1. takes care and supervises the scope and quality of professional work
2. participates in setting the standards and norms for pharmaceutical service
3. gives expert opinions for the preparation of regulations which influence development of health that is pharmaceutical profession
4. prepares proposal for Network of pharmaceutical activities
5. proposes standpoints for representing interests of Chamber members when making contracts with Croatian institute for health insurance and other insurance companies
6. gives proposal of the plan for required personnel-pharmacists and pharmaceutical technicians to the ministry responsible for health or ministry for science
7. gives Chamber Council its views concerning the act by Croatian institute for health insurance through which is set the method of carrying out the plan and program of health protection measures, forming the prices of health protection and other basis for signing the contract with the institutes and private health workers which form the network of pharmaceutical activities
8. takes care of material and other interests of their members
9. reviews, gives opinions and forms the views on other professional issues
10. promotes scientific procedures in pharmacy
11. gives views during the preparation of collective contracts
12. coordinates its work with other Chamber bodies
13. other activities in accordance with the Statute and other general acts of Chamber

Article 45.

Commission for economic questions carries out the following activities:

1. sets the proposal for prices of pharmaceutical services that is margins except for the services contracted with Croatian institute for health insurance
2. prepares proposals of opinions on acts for contracting with Croatian institute for health insurance in connection with economic issues
3. suggests giving approvals for the prices of pharmaceutical services in voluntary insurance which are set by the contract with insurance companies
4. carries out work connected to the financial activities of pharmacists
5. other activities in accordance with the Statute and other general acts of the Chamber

Article 46.

Commission for international cooperation carries out the following activities:

1. maintains the permanent contacts with other chambers in order to exchange experience
2. prepares material for the President of the Chamber connected to the meetings on international level
3. prepares international meetings related to Chamber activities taking place in Republic Croatia
4. on the Chamber level cooperates with EU institutions and on coordination of laws and regulations in pharmacy with laws and regulations in EU, and maintains constant contacts with the Ministry for European integration and Ministry of health and social security
5. other activities related to the Statute and other general acts of the Chamber

Article 47.

Commission for professional supervision carries out the following activities:

1. prepares proposal of the list of pharmacists who will carry out professional supervision
2. prepares expert criteria according to which the professional supervision is to be carried out
3. prepares proposal for annual plan for expert supervision
4. keeps records on performed professional supervision and proposed, that is, undertaken measures
5. prepares annual report on professional supervision
6. coordinates execution of professional supervision with health inspection of the ministry responsible for health
7. other activities related to the Statute and other general acts of Chamber

Article 48.

Commission for hospital pharmacy carries out the following activities:

1. takes care that hospital pharmacies have appropriate space, equipment and personnel
2. carries out analysis for the state in the hospital pharmacies and standards of equipment and gives principled separate recommendation for equipment and work of hospital pharmacies
3. gives directions to hospital pharmacies concerning the work and promoting of the principles of pharmaceutical care and supervises their application
4. gives directions for carrying out rational pharmacological therapy
5. gives recommendations for correct that is professional state of the hospital pharmacists in the stationary institutions

6. supports correct evaluation of hospital pharmacists work and related to this, participates in the preparation of collective contracts in the part related to hospital pharmacy
7. upon the request by the hospital pharmacist it initiates giving legal protection and protects separate and general interests of hospital pharmacists
8. coordinates its work with the work of other Chamber bodies
9. other activities related to the Statute or other general acts of the Chamber

Article 49.

Commission for public pharmacy carries out the following activities:

1. takes care of quality, organisation and availability of pharmaceutical activities
2. participates in preparation and setting of standards, norms and measures and Network of pharmaceutical activities
3. supports views related to the interests of pharmacists during making contracts with Croatian department for health insurance and other insurance companies
4. coordinates its work with other Chamber bodies
5. other activities related to the Statute and other general acts of the Chamber

Article 50.

Commission for private pharmacists carries out the following activities:

1. gives opinions to Chamber Council concerning prices of pharmaceutical services that is margins outside primary health insurance
2. gives opinions to Chamber Council on acts for making contracts with Croatian institute for health insurance
3. gives opinion to Chamber Council on issuing approvals for the prices of pharmaceutical service in voluntary insurance which are set by insurance companies
4. participates in preparation and setting the standards and norms and measures and network of pharmaceutical activities
5. gives opinions on professional criteria that will be the basis for carrying out professional supervision and proposed lists of pharmacists who will carry out the professional supervision
6. gives opinion on proposed regulations that are related to the pharmaceutical activities
7. proposes to Chamber Council procedures and method of representation of Chamber members when making contracts with Croatian institute for health insurance
8. proposes to the Chamber the start up of procedures for change of existing regulations by proposing the contents of these changes
9. protects interests of Chamber members in the market competition
10. takes care of disloyal competitors in the market competition
11. gives views on Chamber proposal to the Ministry of Health and Social Security for stopping the work of any private pharmacy or institution
12. gives opinion to the Chamber Council on the method of advertising and method of promoting private practice
13. other activities related to the interests of private pharmacists

Article 51.

Commission for public relations carries out the following activities:

1. prepares the material for the President of the Chamber for public appearances
2. carries out other activities related to the statements to the public

Article 52.

The method of work of each Commission is defined in the Book of rules for work of Chamber Commissions.

If necessary the General Assembly of the Croatian Chamber of Pharmacists can establish some other Commissions

V FIANANCIAL BASIS FOR WORK

Article 53.

For realisation of its aims and tasks the Chamber acquires its resources:

- from enrolling
- from membership fees
- from donations
- from other income realised by Chamber activities

From the state budget of Republic Croatia are received the funds for the realisation of professional supervision of pharmaceutical personnel.

Article 54.

Enrolment fee is paid during enrolling as a member into the Membership Register.

Fees are paid annually up to June 30 of the current year.

If any member even after the second warning does not pay the membership fee, he/she will be erased from the Register.

VI GENERAL ACTS OF THE CHAMBER

Article 55.

Statute is the basic general act of the Chamber.

Other general acts cannot be in discord with the Statute.

Other general acts of the Chamber are:

1. Codex of pharmaceutical ethics and deontology
2. Rules on acting in good faith
3. Book of rules concerning election and revocation of members of Chamber bodies
4. Book of rules concerning issue, renewal and revoking Licence for independent work
5. Book of rules concerning contents, terms and procedures of professional further education and expertise control
6. Book of rules concerning the method of advertising the work of pharmacists in the private practice and health pharmaceutical institutes in the private ownership
7. Book of rules concerning the conditions, method of enrolment, conducting and contents of members' register of Croatian Chamber of Pharmacists
8. Book of rules concerning financial activities of Croatian Chamber of Pharmacists
9. Book of rules concerning work and punitive measures of Disciplinary court
10. Book of rules concerning Croatian Chamber of Pharmacists

11. Book of rules concerning work of Commissions of Croatian Chamber of Pharmacists
12. Book of rules concerning work of Regional Council and Branches of Croatian Chamber of Pharmacists
13. Book of rules concerning work of the General Assembly of Croatian Chamber of Pharmacists
14. Book of rules concerning work of Councils of Croatian Chamber of Pharmacists
15. Book of rules concerning work of Executive board of the Chamber

Chamber can if necessary pass some other general acts.

VII CHAMBER OFFICE

Article 56.

Chamber Office carries out legal, economic, administrative and technical activities.

Activities in the Chamber Office is managed by the General Secretary of the Chamber.

General Secretary enters into employment with the Chamber after being nominated following his/her application through the public announcement for mandate of four years.

Chamber General Secretary must meet the following conditions:

1. he/she has to be a pharmacist
2. has to have 5 years of working experience in pharmaceutical activities
3. knowledge of English language
4. must not be disciplinary punished in the Chamber, and not punished at all or have any disciplinary or criminal procedure being taken against him/her

Book of rules, concerning the work of Croatian Chamber of Pharmacists, sets in detail the rights, obligations, responsibilities and other issues related to the making contracts concerning work, salaries, working hours, holidays, insurance of life, health and employee's privacy, breaking of contract, and other rights and obligations prescribed by law or general acts.

VIII PROCEDURE FOR ISSUE, RENEWAL AND REVOKING OF LICENCE FOR INDEPENDENT WORK

Article 57.

Pharmacist can carry out pharmaceutical activities only on the basis of Licence for independent work.

Licence for independent work proves the professional qualification of a pharmacist to carry out pharmaceutical activities on the territory of Republic Croatia.

Procedure and method of issuing, renewal and revoking the Licence for independent work is set by Book of rules concerning issuing, renewal and revoking of Licence for independent work of a pharmacist which is made by the Chamber.

IX PROFESSIONAL FURTHER EDUCATION

Article 58.

Pharmacists have right and obligation to continue professional further education in order to maintain and update the quality of pharmaceutical activities.

Pharmacists are obliged every six years to undergo verification of their expertise at the Chamber in order to renew the Licence for independent work and pharmaceutical activities.

Professional updating of pharmacists is set out in detail by the Book of rules concerning contents, terms and procedure for professional education of pharmacists.

X PROFESSIONAL SUPERVISION

Article 59.

Chamber carries out professional supervision of the work in the pharmacy, laboratory and pharmacists.

Professional supervision is carried out in accordance with the Book of rules concerning professional supervision made by the Chamber with approval of the minister responsible for health.

XI PROTECTION OF MEMBERS RIGHTS

Article 60.

All decisions concerning realisation of rights, obligations and responsibilities of the member has to be given in the written form to the member with the advice regarding the legal remedies.

Article 61.

Against the decision of the Chamber body on the first level, except decisions by disciplinary courts, the member has the right of appeal to the Appeal committee within 15 days from the day of handing in the decision for which is deemed to have infringed his/her rights.

Submission of appeal delays the execution of decision until the final decision by the Appeal committee

In some exceptional cases, the appeal against revoking Licence for independent work does not stop the execution.

Article 62.

Appeal committee is obliged to make a decision concerning the appeal within 60 days from the day of submitting the appeal.

The member has the right to be present at the meeting of the Appeal committee at which his/her appeal is being discussed and give statement concerning the facts that are relevant to making the decision.

Decision by the Appeal committee is final.

XII TRANSITIVE AND FINAL PROVISIONS

Article 63.

All the bodies of the Chamber that exist in accordance with the present organisation of the Chamber will continue to function until the end of this mandate, and the new ones will be elected in accordance with this Statute and Book of rules concerning election and revocation of members of Chamber bodies.

Article 64.

On the day that this Statute comes into force the Statute of Croatian chamber of pharmacists from 20 February, 1995 and its amendments and additions from 17 January, 1997 stop being valid.

Article 65.

Amendments and additions of this Statute will be made according to the same procedure as provisions of this Statute.

Article 66.

Minister responsible for health is giving his/her approval to the provisions of this Statute.

Article 67.

This Statute is being posted on the announcement board of the Chamber and web side of the Chamber and it comes into force on the day of approval given by the minister responsible for health.

Number: 5-238/1-04

Zagreb, 07.06.2004.

COMMISSIONER OF
CROATIAN CHAMBER OF PHARMACISTS

Katica Vugrinčić Tomičić, B.Sc. Pharmacy

This Statute is posted on the announcement board of the Croatian chamber of pharmacists on 14.06.2004., and on the web side on 14.06.2004.

COMMISSIONER OF
CROATIAN CHAMBER OF PHARMACISTS

Katica Vugrinčić Tomičić, B.Sc. Pharmacy.

Minister of health and social security has given the approval to this Statute by the notification Class: 510-07/04-02/17, Adm.no: 534-06-01/7-04-2 on 30 July 2004., and the Statute will be applied from 30 July, 2004.

COMMISSIONER OF
CROATIAN CHAMBER OF PHARMACISTS

Katica Vugrinčić Tomičić, B.Sc. Pharmacy.